



# HOTEL RESERVATION FORM

Please, send the application form to:

**Viajes Genil s.a.**

Avda. Constitucion 19  
18014 Granada  
(Spain)  
Tel. 0034 958 27 52 00  
[ftapia@viajesgenil.es](mailto:ftapia@viajesgenil.es)

**Cancellation policy:**

- All cancellations must be made in writing to the Technical Secretariat by e-mail at: [ftapia@viajesgenil.es](mailto:ftapia@viajesgenil.es)
- In case of cancellation by April 20<sup>th</sup> 2016 we will refund your registration fee. Afterwards, there will be no refunds but we will accept changing delegate names.
- All refunds will be issued after the Conference is over, from the 13th of May 2016.

**A. Personal Information**

(\* )First name \_\_\_\_\_ (\* ) Last name \_\_\_\_\_  
 Postal address \_\_\_\_\_  
 (\* ) City \_\_\_\_\_ (\* ) Post Code \_\_\_\_\_ (\* ) Country \_\_\_\_\_  
 Phone number \_\_\_\_\_ (\* ) E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_  
 Job Position \_\_\_\_\_  
 Origin of delegate (work centre/university/institution/other) \_\_\_\_\_  
 If you have special dietary needs (vegetarian, celiac, etc.) please write it down here \_\_\_\_\_

**B. Registration**

Registrations can be made on line or sending the registration form by e-mail with a bank transfer proof or a credit card authorization. All registrations should be accompanied by full payment of the registration fee. No registration will be confirmed until payment is received.

| SINGLE OR DOUBLE BED ROOM BED AND BREAKFAST TAXES INCLUDED | DATE IN: | DATE OUT: | NUM. OF NIGHTS: | ROOM PRICE per NIGHT | TOTAL TO PAY |
|--|----------|-----------|-----------------|----------------------|--------------|
|  |          |           |                 | 90 €                 | €            |

**\*VAT INCLUDED**

The conference fee includes attendance to the selected conference-s, lunches and coffee breaks included at the agenda.

**PAYMENT METHODS.**

**By bank transfer to Viajes Genil s.a.**

Please send a copy of the transfer by email ([ftapia@viajesgenil.es](mailto:ftapia@viajesgenil.es)) indicating the ENA conference and the name of the participant.

Once verified the payment was been received at our bank account, we will confirm registration by e-mail.

**Bank: BANCO POPULAR**

Account holder: Viajes Genil  
 IBAN: ES 32 0075 0903 1106 0003 2719  
 BIC: POPUESMM

**-By creditcard**

Please provide:

Name of the card holder \_\_\_\_\_  
 Card type \_\_\_\_\_ MASTERCARD \_\_\_\_\_ VISA \_\_\_\_\_  
 Card number \_\_\_\_\_  
 Expiry date \_\_\_\_\_

**Important: Bank transfer, currency exchange, etc., will be paid by the participant.**

Date \_\_\_\_\_ Signature \_\_\_\_\_

In compliance with Law 15/1999 LOPD, we inform you that any personal information voluntarily provided to the technical Secretariat, will be included in a database created and maintained by the mentioned Secretariat. (\*) The answers are mandatory. You have the right to access the data, alteration and cancellation by writing to VIAJES GENIL s.a. Avda. De la Constitucion 19, 18.104 Granada, or email address [ftapia@viajesgenil.es](mailto:ftapia@viajesgenil.es) enclosing a photocopy of your ID or a substitute document.